



REGENCY OILS LTD
 SUPPLYING FUELS AND LUBRICANTS SINCE 1957



Instruction to your
 Bank or Building Society
 to pay by Direct Debit

Originator's Identification Number

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Please return completed form to:

Regency Oils Ltd
 15 Marine Place
 Buckie
 Moray
 AB56 1UT

1. Name and full postal address of your Bank or Building Society branch.

To: The Manager _____
 _____ Bank or Building Society
 Address _____
 _____ Post Code _____

2. Name(s) of account holder(s).

5. Regency Oils Ltd reference number.

(for office use only)

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3. Branch sort code.

(from the top right hand corner of your cheque)

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4. Bank or Building Society account number.

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6. Instruction to your Bank or Building Society.

Please pay Regency Oils Ltd. Direct Debits from the account detailed on this instruction subject to the safeguards assured by Direct Debit Guarantee. I understand that this instruction may remain with Regency Oils Ltd. and, if so, details will be passed electronically to my Bank/Building Society

Signature(s) _____

 Date _____

Banks and Building Societies may not accept Direct Debit instructions for some types of account

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Regency Oils will notify you 5 working days in advance of your account being debited or as otherwise agreed. If you request Regency Oils to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Regency Oils or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society – If you receive a refund you are not entitled to, you must pay it back when Regency Oils asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

This guarantee should be detached and retained by the Payer.